	<i>)</i>	OUTING AND	RECOR	D SHEET
SUBJECT	: (Optional)			
	DDA Remarks on	1985 Program		
FROM:	. ,		EXTENSION	NO. [5] 30-7
	EO/DDA			25 April 1983
TO: (Off	ficer designation, room number, and	DATE	OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom
Dunding	•	RECEIVED FORWARDED		to whom. Draw a line across column after each comment.)
1.	DDA			All:
2.	ADDA			The attached is for the pre- Program meeting on Tuesday, 26 April at 1300 hours.
3.		\$40 2 74 • 15 7		
4.				
5.				Distribution: O - DDA 1 - ADDA
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DDA REMARKS ON 1985 PROGRAM

- I. OVERALL GOAL
 - A. CONTINUES TO BE THE PROVISION OF TIMELY, RESPONSIVE, EFFECTIVE,

 AND EFFICIENT CENTRALIZED ADMINISTRATIVE SUPPORT FOR THE AGENCY'S

 COLLECTION AND PRODUCTION PROGRAMS.
 - B. AT THE SAME TIME, THE DIRECTORATE OF ADMINISTRATION IS STRIVING
 TO OBTAIN SUFFICIENT RESOURCES TO UPGRADE LONG NEGLECTED
 FACILITIES, EQUIPMENT, AND AUTOMATED INFORMATION HANDLING SYSTEMS.
- II. DCI GUIDANCE PERTAINING TO THE DIRECTORATE OF ADMINISTRATION PROGRAM
 - A. WE MUST SUCCESSFULLY COMPLETE THE REBUILDING EFFORTS ALREADY UNDER WAY.
 - B. FUTURE INVESTMENTS MUST BE SUPPORTED BY CLEARLY DEFINED NEEDS.
- III. HIGHLIGHTS OF THE 1985 PROGRAM
 - A. CONTINUE COMMUNICATIONS RECAP PROGRAM.
 - AGENCY'S PRIORITY NEED.
 - UPGRADING COLLECTION/PRODUCTION SYSTEMS WORTH NOTHING
 WITHOUT AN EFFECTIVE COMMUNICATIONS SYSTEM.
 - 3. WE ARE NOW PAYING FOR YEARS OF NEGLECT.
 - . NECESSITY RELATING TO OUR ROLE.
 - B. CONSTRUCTION OF NEW BUILDING.
 - 1. SPACE PROBLEMS/NEEDS HAVE BEEN PERVASIVE THROUGHOUT MY TENURE AS DDA.
 - COSTS/INEFFICIENCIES OF OPERATING UNDER CURRENT DISPERSAL (SECURITY, COMMUNICATIONS, TRANSPORTATION, MAIL AND COURIER).

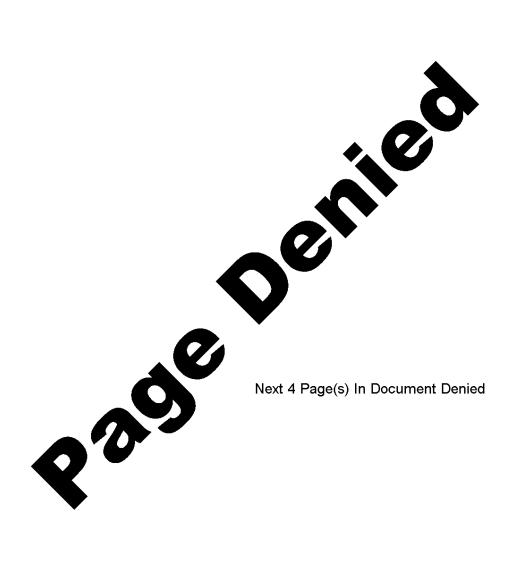
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- 3. POSITIVE IMPACT ON MORALE IMMEASURABLE.
- C. UPGRADING OUR CENTRAL COMPUTER SYSTEM.
 - 1. EXPLOSION IN THE USE OF AUTOMATED DATA PROCESSING SYSTEMS THROUGHOUT THE AGENCY.
 - 2. DEMANDS OF ANALYSTS--PROJECT SAFE.
 - DEMANDS OF THE COMMUNITY--CAMS II.
 - 4. SUBSTANTIAL SUPPORT COSTS FOR INSTALLATION AND RELOCATION OF TERMINALS AND WORD PROCESSORS--OFFICES OF DATA PROCESSING, LOGISTICS, AND COMMUNICATIONS.
- D. REVITALIZATION OF SUPPORT INFRASTRUCTURE.
 - 1. PRESSING NEED FOR A NEW FULLY AUTOMATED PAYROLL SYSTEM.
 - 2. REQUIREMENT FOR NEW AIRCRAFT--SAFETY, EFFICIENCY, AND EFFECTIVENESS ALL COME INTO PLAY.
 - 3. LIMS WILL ALLOW US TO UPGRADE LOGISTICS ACQUISITION, PROCESSING, AND INVENTORY RESPONSIVENESS AS WELL AS ACCOMMODATE
 FINANCIAL REQUIREMENTS SUCH AS THE PROMPT PAY ACT.
- E. MAINTAIN A VIABLE AND DEPENDABLE WORLDWIDE SECURITY PROGRAM WHICH PROVIDES THE NECESSARY DEGREE OF PROTECTION FOR OUR PERSONNEL, FACILITIES. AND ACTIVITIES.
- IV. SIGNIFICANT BASE LEVEL CHANGES
 - A. SMALL INCREASE TEMPORARY/PART TIME FTE WITH ASSOCIATED FUNDS.
 - B. INCORPORATED FUNDS FOR RENOVATIONS AND BACKFILL MOVES.
 - C. MONIES FOR INSTALLATION OF WORD PROCESSORS AND WANG SUPPLIES.

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E. FUNDS INCREASED FOR UNCLASSIFIED TELEPHONE SERVICE AND COMMO NETWORK EXPENDABLES.



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